

Information on the processing of personal data

In accordance with General Data Protection Regulation (GDPR) and by the Personal Data Protection and Guarantee of Digital Rights 3/2018, of 5 December, we hereby inform you of the following points regarding our processing of your personal data that you provide us by means of this document:

Data Controller: ACEROS INOXIDABLES OLARRA, S.A., with tax number A48663546, and whose registered office is at Calle Larrabari, nº 1, C.P. 48180, Loiu (Vizcaya).

Purpose of the processing: We use your personal data, particularly, your personal email address, to register you in the "Employee Portal" and to manage the information and documentation shared between the company and you as an employee through the portal.

Legitimacy of the processing: The legal basis for processing your personal data is the consent you have given in the document to be registered on the "Employee Portal". That consent may be withdrawn at any time by informing the Human Resources Department or sending an email to protecciondatos@olarra.com.

Recipients of the data: We will not disclose your personal data to third parties, unless when necessary to fulfil legal obligations.

However, we use services provided by third parties, who act as data processors, and with whom we have signed the data processing agreement as per Article 28.3 of the GDPR.

International data transfers: We do not transfer your personal data internationally.

Data storage time: We keep your personal data for the purposes described until you, as applicable, revoke your consent given.

Rights of you as the data subject regarding the processing of your data: You can request access to your personal data, rectify, delete or limit their processing, object to their portability by writing to ACEROS INOXIDABLES OLARRA, S.A. at calle Larrabari, nº 1 - C.P. 48180, Loiu (Vizcaya), or sending an email to protecciondatos@olarra.com, with a photocopy of your ID in either case.

Complaint to the control authority: You can file a complaint with the Spanish Data Protection Agency, either through its electronic office or to its address at Calle Jorge Juan, nº 6, C.P. 28001, Madrid.

Loiu, 24 February 2022

M^a Jesus Larrea
GENERAL COORDINATION

